

# Exit Interview / Questionnaire

New Mexico State University recognizes employees as their most valuable asset. The Exit Interview process is an important tool used to obtain valuable insights into what we're doing well, and which aspects of the employee experience we need to improve.

NMSU invites you to tell us about your experience in the position you most recently held or are about to leave. Your professional opinion and feedback are important for the ongoing improvement of NMSU as an employer of choice.

Exit interviews can take the format of a written survey or be conducted as a discussion, either face-to-face or virtual.

If you prefer, you can complete a written survey. The survey is applicable if you are leaving one position at NMSU for another, or if you are leaving NMSU.

You are also welcome to contact the Office of People Relations at (575) 646-2449 or [opr@nmsu.edu](mailto:opr@nmsu.edu) to schedule an appointment to have your interview done in person with one of our experienced consultants.

**NMSU Exit and Transfer Survey**

## Confidentiality

Exit interview forms are used for data and statistical purposes and to identify areas for improvement. After review by the OPR Director or designee, they will be filed confidentially within the Office of People Relations. Suggestions and concerns may be addressed or shared with departments as necessary.



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**Office of People Relations**